

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
315 WEST SECOND STREET  
FRANKFORT, KY 40601  
502/875-8500**

**October 27, 2008  
5:30 P.M. (EDT)**

**1. INVOCATION**

Rev. Glenn Spaulding, St. John AME Church

**PLEDGE OF ALLEGIANCE**

John Hammond

**ROLL CALL**

**MINUTES**

September 22, 2008 Regular Meeting; October 13, 2008 Special Meeting; October 13, 2008 Work Session

**MAYOR'S REPORT**

**2. CEREMONIAL ITEMS**

- 2.1 Background:** The Board of Commissioners traditionally recognizes City employees who are retiring or are being promoted within the various City departments. At this meeting, the following individuals will be in attendance:

**Fire Department:**

Promotion of Eddie Slone from Battalion Chief to Assistant Chief  
Promotion of Doug Taylor from Captain to Battalion Chief  
Promotion of John Haden from Lieutenant to Captain  
Promotion of Thomas Young from Sergeant to Lieutenant  
Promotion of Edward Gilchrist from Firefighter III to Sergeant

- 2.2** Presentation and grant from Kentucky Ready Mix Concrete Association for the pervious concrete parking lot project (Public Safety Building).

**3. ORDINANCES**

- 3.1 FIRST READING:** An Ordinance To Amend The City Of Frankfort's Code Of Ordinances – Chapter 152 – by amending the City of Frankfort's Zoning Regulations; Article 12-Minimum Off Street Parking Requirements – Sections 12.012, 12.043, 12.044, 12.046, 12.05, 12.052, 12.082, & 12.09 of the City of Frankfort's Zoning Ordinance.

**Purpose:** To amend the City's Zoning Ordinance as recommended by the Frankfort/Franklin County Planning Commission and the Zoning Update Committee by amending Article 12-Minimum Off Street Parking Requirements – Sections 12.012, 12.043, 12.044, 12.046, 12.05, 12.052, 12.082, & 12.09 of the City of Frankfort's Zoning Ordinance.

**Background:** Staff has been reviewing the parking requirements and determined that some minor changes are needed.

Similar to the South Frankfort district, and in an effort to provide more options, we would like to add pavers, brick and other acceptable semi-pervious material rather than limit parking to only concrete or asphalt for all districts.

Currently there is a section that basically states the use of any building can be changed and the parking that was existing does not have to be improved, added upon or meet any other standards, if you cannot fit

the required spaces upon the same lot for the new use – regardless of how many parking spaces short the new use will be. This is a problematic section and promotes a much higher intense use than the site can or possibly should accommodate. Therefore, it is proposed to change this section by allowing an increased use of no more than 5 parking spaces, but if site has 5 or more spaces short for the new higher intensive use – then the site must provide all required spaces before a change of use can be approved or allowed.

Also amended is the section concerning wheel stops, and provided an incentive to install them when no curb exists, then the parking space (pavement area) could be reduced by 2' to count the 2' overhang of a vehicle over the grass.

Finally, the special vehicle parking in residential areas is amended to make consistent with current policies and will be amending the property maintenance code as well.

On July 23, 2008, the Zoning Update Committee reviewed the proposed text amendments and made suggested changes and additions and then recommended the proposed text amendment to be forwarded to the Planning Commission.

On September 11, 2008, the Frankfort/Franklin County Planning Commission held a public hearing, closed the public hearing, and requested a summary.

On October 9, 2008, the Frankfort/Franklin County Planning Commission removed the item from the table, approved the summary, and voted unanimously for approval to recommend the City of Frankfort's Board of Commissioners to approve the proposed text amendment.

**Recommendation:** Approval

**Attachments:**

- Ordinance
- The report submitted to the Planning Commission
- Minutes of the September 11, 2008, and October 9, 2008 Planning Commission meeting (when available)

**Contact Person**

**Name:** Gary Muller  
**Title:** Director  
**Department:** Planning and Building Codes  
**Phone:** 502/875-8500  
**Email:** [gmuller@frankfort-ky.gov](mailto:gmuller@frankfort-ky.gov)

- 3.2 FIRST READING:** An Ordinance to amend the City of Frankfort's Code of Ordinances – Chapter 152 – by amending the City of Frankfort's Zoning Regulations - Article 13-Signage Requirements – Sections Table 13.2, Table 13.3, 13.19, & 13.283 of the City of Frankfort's Zoning Ordinance.

**Purpose:** To amend the City's Zoning Ordinance as recommended by the Frankfort/Franklin County Planning Commission and the Zoning Update Committee by amending Article 13-Signage Requirements – Sections Table 13.2, Table 13.3, 13.19, & 13.283 of the City of Frankfort's Zoning Ordinance.

**Background:** Staff has been reviewing the signage requirements and determined that some changes are needed.

1. It has come to our attention that no real incentive exists to promote monument signs over pole signs – therefore we have proposed some changes to these types of signs.

2. According to the City Attorney – the city cannot mandate the removal of existing non-conforming billboards by a date certain. Recommend removing the date certain timeframe.

3. Temporary signs are problematic and popping up nearly everywhere and there are often several on one site. It is recommended that rather than allowing as many as you can fit with 20' separation; we only allow one per site per street frontage. This will reduce all of the vendor provided signs, such as cigarette signs, beer signs, soda signs, lotto signs, check cash signs, and the like to only one per site.

4. We would like to provide a maximum square footage for construction signs.

5. We would like to specify that no interstate signage is allowed at any other interchange other than US 127 (Parkside has already been approved with a condition of a certificate of land use restriction that no interstate signs would be allowed). The purpose of this is to avoid the issue of interstate signs should additional property be annexed within the City near the interstate in the future.

On July 23, 2008, the Zoning Update Committee reviewed the proposed text amendments and made suggested changes and additions and then recommended the proposed text amendment to be forwarded to the Planning Commission.

On September 11, 2008, the Frankfort/Franklin County Planning Commission held a public hearing, closed the public hearing, and requested a summary.

On October 9, 2008, the Frankfort/Franklin County Planning Commission removed the item from the table, approved the summary, and voted 5–3 for approval to recommend the City of Frankfort's Board of Commissioners to approve the proposed text amendment, with the exception of not changing the square footage for "all other" freestanding signs.

**Recommendation:** Approval

**Attachment:**

- Ordinance
- The report submitted to the Planning Commission
- Minutes of the September 11, 2008, and October 9, 2008 Planning Commission meeting (when available)

**Contact Person**

**Name:** Gary Muller  
**Title:** Director  
**Department:** Planning and Building Codes  
**Phone:** 502/875-8500  
**Email:** [gmuller@frankfort-ky.gov](mailto:gmuller@frankfort-ky.gov)

**3.3 FIRST READING:** An ordinance to amend the City of Frankfort's Code of Ordinances – Chapter 150.05 – by amending the City of Frankfort's Property Maintenance Code; Section 302.9 Storage of Trailers.

**Purpose:** To amend the City's Property Maintenance Code Section 302.9 Storage of trailers, to make consistent with the amended City of Frankfort's Zoning Ordinance-Article 12.

**Background:** Since 2003, an internal policy has been enforced concerning the location allowed for trailers stored on properties in residential districts. The policy specifically allowed trailers to be located upon a paved driveway.

This ordinance codifies the internal policy and makes it consistent with the zoning regulations.

**Recommendation:** Approval

**Attachment:**

- Ordinance

**Contact Person**

**Name:** Gary Muller  
**Title:** Director  
**Department:** Planning and Building Codes  
**Phone:** 502/875-8500  
**Email:** [gmuller@frankfort-ky.gov](mailto:gmuller@frankfort-ky.gov)

**3.4 FIRST READING:** An Ordinance amending Frankfort Code of Ordinances Chapter 40 Original Appointments; Application.

**Purpose:** To consider amending the ordinance regarding professional evaluation of Fire Department applicants.

**Background:** The current section of the ordinance provides for Police Officer applicants to be evaluated for fitness via a psychological examination and polygraph testing. The purpose of this amendment is to require the same type of evaluations for Fire Department applicants prior to hiring.

**Financial Analysis:** Minimal cost will be incurred as a result of this proposed amendment.

**Recommendation:** Approval

**Attachment:**

- Ordinance

**Contact Person**

**Name:** Wallace Possich  
**Title:** Chief  
**Department:** Fire  
**Phone:** 502/875-8511  
**Email:** [wpossich@frankfort-ky.gov](mailto:wpossich@frankfort-ky.gov)

**3.5 FIRST READING:** An Ordinance appropriating the revenue to be received by the City of Frankfort for 2008 – 2009 Grant Funds.

**Purpose:** To appropriate the revenue to be received by the City of Frankfort for the 2008 - 2009 Grant Allocations from various grants totaling \$606,935.00.

**Background:** The City Commission authorized the City of Frankfort to apply for the various grants in early 2008. Grant announcements were recently made and the funds need to be appropriated into the budget.

**Financial Analysis:** Grant funds totaling \$606,935.00 will be appropriated into the budget for the above referenced projects.

**Recommendation:** Approval

**Attachment:**

- Ordinance

**Contact Persons:**

<b>Name:</b>	Steve Dawson	Rebecca Hall
<b>Title:</b>	Finance Director	Grants Manager
<b>Department:</b>	Finance Dept.	City Manager
<b>Phone:</b>	502/875-8500	502/875-8500
<b>Email:</b>	<a href="mailto:sdawson@frankfort-ky.gov">sdawson@frankfort-ky.gov</a>	<a href="mailto:rhall@frankfort-ky.gov">rhall@frankfort-ky.gov</a>

#### 4. ORDERS

None

#### 5. RESOLUTIONS

##### 5.1 Resolution authorizing the filing of an application for 2008 Brownfield Assessment grant funds and authorizing the Mayor to execute all documents pertaining to this grant.

**Purpose:** To authorize the filing of an application for 2008 Brownfield Assessment grant funds and designating the Mayor to execute all grant related documents.

**Background:** The United States Environmental Protection Agency has grant funds of up to \$200,000.00 for hazardous substances grants for Brownfield Assessments and the Holmes Street Corridor has multiple sites, which may be or may be perceived to be Brownfields. This grant money would enable the City to complete an inventory of possible Brownfields on the corridor and complete assessments of these sites. A Resolution from the City is required as part of the full application package.

**Financial Analysis:** The grant does not require a match in the form of cash or in-kind services. The grant should have no additional impact on the budget.

**Recommendation:** Approval

**Attachment:**

- Resolution

**Contact:**

<b>Name:</b>	Rebecca Hall	William Scalf
<b>Title:</b>	Grants Manager	Sewer Director
<b>Department:</b>	City Manager	Sewer Department
<b>Phone:</b>	502/875-8500	502/875-2448
<b>Email:</b>	<a href="mailto:rhall@frankfort-ky.gov">rhall@frankfort-ky.gov</a>	<a href="mailto:wscalf@frankfort-ky.gov">wscalf@frankfort-ky.gov</a>

##### 5.2 Resolution of the City of Frankfort (Grantee) accepting the grant, approving the Grant Agreement, authorizing the amendment of local budget, and authorizing a representative to sign all grant-related documents (sx21073017 project # 135N-2008)

**Purpose:** The purpose of this item is to consider approval of a resolution authorizing the Mayor to sign a Grant Assistance Agreement for funds awarded to Frankfort by the Kentucky General Assembly during the 2008 Legislative Session. The Kentucky Infrastructure Authority will administer the grant. Adoption of the Resolution will allow the Mayor to sign the grant agreement and all administrative documents required to process the grant.

**Background:** In the Spring of 2008 the City was notified that it had received \$733,000.00 in grant funds from the General Assembly to address sewer problems in the Holmes Street area.

**Financial Analysis:** This grant will partially offset the cost of the project and there is no match requirement from the city.

**Attachments:**

- Resolution
- Grant Assistance Agreement (to be provided)

**Contact Persons**

<b>Name:</b>	William R. Scalf	Rebecca Hall
<b>Title:</b>	Director	Grants Manager

**Department:** Sewer City Manager  
**Phone:** 502/875-2448 502/875-8500  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov) [rhall@frankfort-ky.gov](mailto:rhall@frankfort-ky.gov)

## 6. CONSENT CALENDAR

*Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.*

- 6.1** To authorize a sewer easement between the City of Frankfort and Versailles Properties, Inc. (City Solicitor).

**Purpose:** To obtain an easement from Versailles Properties, Inc., for the purposes of traveling upon the streets of Two Creeks Subdivision to access the City's sewer lines and pump stations in Two Creeks Subdivision.

**Background:** The City of Frankfort needed to obtain an easement from Versailles Properties, Inc., in order to access its sewer lines and pump stations located in Two Creeks Subdivision. Because the sewer easement imposes a duty on the City to repair any damage that its use may cause to the streets of Two Creeks Subdivision, the City is required to execute the sewer easement.

**Financial Analysis:** The cost of the easement is One Dollar (\$1.00).

**Recommendation:** Approval

**Attachment:**

- Easement

**Contact Person:**

**Name:** Robert c. Moore  
**Title:** City Solicitor  
**Department:**  
**Phone:** 502/227-2271  
**Email:** [rmoore@hazelcox.com](mailto:rmoore@hazelcox.com)

- 6.2** To authorize approval of Change Order No. 1 with Leak Eliminators, Inc. for improvements to the Watson Court Sewer Replacement Project (Sewer Department).

**Purpose:** The purpose of this item is to consider approval of Change Order No. 1 with Leak Eliminators, Inc. for the Watson Court Sewer Replacement Project.

**Background:** In August 2008 the Sewer Department awarded a contract to Leak Eliminators, Inc. for the Watson Court Sewer Replacement Project. During pre-construction, the Sewer Department requested changes that resulted in additional costs to the Department. These changes included additional sidewalk replacement, and replacing three additional manholes.

This change order of \$21,300 is based upon the requests made by the Department.

Total cost of the project to date is as follows:

➤ Original Contract	\$ 107,950.00
➤ Change Order No. 1	<u>\$ 21,300.00</u>
	\$ 129,250.00

**Financial Analysis:** Funds are available in Account No. 685.00.51100.

**Recommendation:** Approval

**Attachment:**

- Engineer's recommendation
- Change Order No. 1 (to be provided)

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wrsalf@frankfort-ky.gov](mailto:wrsalf@frankfort-ky.gov)

- 6.3** To authorize contract award for engineering services to Strand Associates, Inc. for design of the Mero CSO Project (Sewer Department).

**Purpose:** The purpose of this item is to consider awarding a contract to an engineering firm for the design of the Mero CSO Project. This project is intended to divert the Mero CSO directly to the WWTP during flood events rather than allowing it to flow to the Mero Flood pump station and the Kentucky River.

**Background:** In December 2007 the Sewer Department accepted Statements of Qualifications from engineering firms for prequalification into the Wet Weather Program. The Sewer Department received Statements of Qualifications from 27 firms.

Based upon the firm's experience with permit approval through the Corps of Engineers and previous experience on this project, the sewer department recommends awarding the contract to Strand Associates, Inc. The initial contract will have a contract limit of \$29,500. Additional funds will be necessary upon completion of the design for bidding, construction administration, construction observation and other services as may be required.

**Financial Analysis:** Funds are available in Sewer Account No. 685.00.51100

**Recommendation:** Approval

**Attachment:**

- Professional Services Agreement

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

- 6.4** To authorize approval Change Order No. 1 with E-Z Construction for the construction of the new Pump Station in Cardinal Hills subdivision to replace the existing Pump Station (Sewer Department).

**Purpose:** The purpose of this item is to consider approving Change Order No. 1, to the contract with E-Z Construction for additional work performed during construction of a new Pump Station in the Cardinal Hills subdivision to replace the existing Pump Station. This project is projected to eliminate 1 sanitary sewer overflow.

**Background:** In February 2008 a contract was entered into with E-Z Construction as the low bidder to construct a new pump station in Cardinal Hills Subdivision. Change Order # 1 covers additional work on

the project to address issues encountered in construction. This project has a KIA Grant for \$260,000.00 to help offset the project cost.

The total contract amount is summarized below:

Original Contract	\$274,240
Change Order # 1	<u>21,518</u>
Revised Contract	\$295,758

**Financial Analysis:** Funds are available in Account No. 685.00.51100.

**Recommendation:** Approval

**Attachment:**

- Change Order No. 1

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

- 6.5** To authorize waiver of deed restrictions on Lot 5B (140 Flynn Avenue) to allow either the existing wood dumpster enclosure to remain, or replace with a chain link enclosure with painted aluminum slats, rather than the required brick/block enclosure required by the deed restrictions (Planning and Building Codes).

**Purpose:** To waive or modify the existing deed restrictions for Lot 5B (140 Flynn Avenue) from the required dumpster screening requirement and to allow the existing wood fence enclosure to remain and be acceptable.

**Background:** the current Deed restrictions for lots 5A-5E were approved in December 2002 and recorded May 20, 2003. These deed restrictions require under Section X Environmental Standards – Solid Waste: “All solid waste dumpsters shall be completely screened by a minimum 6’ tall solid fence composed of the same material as the principal building with a decorative gate, and landscaped screening on three sides.”

The violation of this deed restriction was reported on November 1, 2004. The State issued the Certificate of Occupancy without this item being corrected. On March 28, 2008 a building permit to remodel was received on April 2, 2008 the permit was conditioned that the dumpster be enclosed in accordance with the deed restrictions. August 12, 2008, the permit was signed by the applicant and on September 3, 2008, the applicant spoke with staff to discuss the options concerning the dumpster screening.

On September 4, 2008, they requested a modification/waiver of this requirement of the deed restrictions.

**Financial Analysis:** Minimum effect based on total construction costs to the land value between a dumpster enclosure with wood verses brick. Initial costs are higher for construction of brick than wood, but maintenance costs are generally lower over time.

**Recommendation:** Pleasure of the Board. Planning Director recommends the enclosure to be brick or block to closely match that of the building and opposes the aluminum slats within chain link option. If the wood fence enclosure is allowed to remain, recommend it be painted or stained to match that of the building.

**Attachments:**

- Photos of current dumpster screening
- Recorded deed restrictions

**Contact Person**

<b>Name:</b>	Anthony Massey	Gary Muller
<b>Title:</b>	City Manager	Director
<b>Department:</b>	City Manager	Planning and Building Codes
<b>Phone:</b>	502/875-8500	502/875-8500
<b>Email:</b>	<a href="mailto:amassey@frankfort-ky.gov">amassey@frankfort-ky.gov</a>	<a href="mailto:gmuller@frankfort-ky.gov">gmuller@frankfort-ky.gov</a>

- 6.6** To authorize award of elevator bids for the Capital City Museum (Parks and Recreation).

**Purpose:** To authorize award of elevator bids for the Capital City Museum.

**Background:** Bids were solicited and received October 1, 2008 for a general contractor and an elevator contractor. One bid was received for the general contractor from Meyer Midwest for \$46,450. Executive Elevator, Louisville Kentucky was the low bidder for the elevator contract at \$37,485. The Consultant has reviewed the bids, and recommends that contracts be awarded to the low bidders.

**Financial Analysis:** Budgeted for this project is \$100,000. The total for both contracts awarded (Meyer Midwest, Inc. and Executive Elevator) is \$83,935.

**Recommendation:** Approval

**Attachments:**

- Bid proposals
- Authorization to bid
- Bid advertisements
- Consultant recommendation

**Contact Person:**

<b>Name:</b>	Steve Brooks
<b>Title:</b>	Director
<b>Department:</b>	Parks, Recreation & Historic Sites
<b>Telephone:</b>	502/875-8575
<b>Email:</b>	<a href="mailto:sbrooks@frankfort-ky.gov">sbrooks@frankfort-ky.gov</a>

- 6.7** To authorize Amendment No. 4 of an Engineering Services Agreement with HMB Professional Engineers, Inc. for design, advertising and bidding, contract administration and construction oversight associated with Contract III – A2 of the Holmes Street Sewer Separation Project (Sewer Department).

**Purpose:** To consider Amendment No. 4 to an Engineering Services Agreement with HMB Professional Engineers, Inc. for design, advertising and bidding, contract administration and construction oversight associated with Contract III – A2 of the Holmes Street Sewer Separation Project.

**Background:** This is the next phase of the Holmes Street Sewer Separation Project. The project includes portions of Holmes, Warsaw, Truman, Collins, Wright, Adair and Hoge Streets, Wallace and Franklin Avenues, and Nicol Place. This phase of the project will separate combined sewers in the project area and replace with storm and sanitary sewers.

This work covers the design associated with separating the sewers in the project area, advertising and bidding services, construction administration and construction observation during construction assuming a 210 day construction period. This project has a KIA Grant for \$733,000.00 to help offset the project cost, estimated at \$3,200,000.

Total engineering fees for Amendment No. 4 are as follows:

- Amendment No. 4      \$227,400

**Financial Analysis:** This is not currently a funded project. Funds are available in the Holmes Street Drainage Account (Account No. 635).

**Recommendation:** Approval

**Attachment:**

- Amendment # 4

**Contact Persons**

<b>Name:</b>	Jeff Hackbart, PE	William R. Scalf, Jr., PE
<b>Title:</b>	Director	Director
<b>Department:</b>	Public Works	Sewer
<b>Phone:</b>	502/875-8500	502/875-2448
<b>Email:</b>	<a href="mailto:jhackbart@frankfort-ky.gov">jhackbart@frankfort-ky.gov</a>	<a href="mailto:wscalf@frankfort-ky.gov">wscalf@frankfort-ky.gov</a>

- 6.8** To authorize the Mayor to sign the Wells Fargo Self-Insured Administrative contract for FY 2008-09.

**Purpose:** This contract is a continuation of the 2-year agreement that is in effect for periods 2007-09.

**Background:** This contract is to continue the agreement that is in effect for the Self-Insurance administrative fees.

**Financial Analysis:** The Self-Insurance Administrative Fee Schedule is to remain fixed through 6/30/09. Funds are available in Account No. 100-55-52154 and 200-68-52154

**Recommendation:** Approval

**Attachment:**

- Wells Fargo Self-Insured Administration Contract

**Contact Person:**

<b>Name:</b>	Stephen R. Dawson
<b>Title:</b>	Finance Director
<b>Department:</b>	Finance
<b>Phone:</b>	502/875-8500
<b>Email:</b>	<a href="mailto:sdawson@frankfort-ky.gov">sdawson@frankfort-ky.gov</a>

- 6.9** To authorize purchase of a new 2008 Ford F450 dump truck and snowplow for the Street Division (Public Works).

**Purpose:** To authorize purchase of a new 2008 Ford F450 dump truck and snowplow for the Street Division.

**Background:** The Street Division requires a new small dump truck and snow plow to replace a 1996 model dump truck. The 2008 Ford F450 will be purchased through Kentucky State Price Master Contract # MA-758 0600000524 in the amount of \$55,856. The vendor for this vehicle is Collins Man-O-War Ford.

**Financial Analysis:** Funds are available in Municipal Aid Account No. 535-00-51100 for this purchase.

**Recommendation:** Approval

**Attachments:** None

**Contact Person**

**Name:** Jeff Hackbart  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [jhackbart@frankfort-ky.gov](mailto:jhackbart@frankfort-ky.gov)

- 6.10** To award the purchase of two (2) Transit Busses to America Bus 123 Citycentre Drive Cincinnati, Ohio (Public Works Department).

**Purpose:** The purpose of this item is to award the purchase of one 2008 –350 Ford 8-passenger bus and one 2008-Lowered Floor Mini-Van with side entrance ramp equipped for wheelchair access.

**Background:** The Transit Division plans to purchase two new busses as provided for by the New Freedom and JARC (Job Access Reverse Commute) grants. The two new busses are equipped with wheelchair lifts and security cameras. The busses will be purchased through Kentucky Public Transit Association's (KPTA) bid package awarded January 25, 2008. Utilizing KPTA's bid prices satisfies the City's and the Transportation Cabinet's purchasing requirements.

**Financial Analysis:** The total cost of the two busses is \$80,000.00. The City will be reimbursed through the Section 5316 & 5317 Capital Grant as follows: Federal Share (80%) 64,000 and the State Share (10%) \$8,000. The city's 10% match is \$8,000.

**Recommendation:** Approval

**Attachments:** None

**Contact Person:**

**Name:** Jeff Hackbart  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/352-2091  
**Email:** [jhackbart@frankfort-ky.gov](mailto:jhackbart@frankfort-ky.gov)

- 6.11** To authorize the Mayor to sign storm water easements as the grantee on behalf of the City of Frankfort for 562, 564, 566, and 576 Tatato Trail (Public Works).

**Purpose:** To authorize the Mayor to sign storm water easements as the grantee on behalf of the City of Frankfort for 562, 564, 566, and 576 Tatato Trail.

**Background:** The easements are necessary to maintain the existing ditchline from a pipe under Schenkel Lane to an existing inlet between 562 and 564 Tatato Trail.

**Recommendation:** Approval

**Attachments:**

- Easements

**Contact Person**

**Name:** Jeff Hackbart, PE  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [jhackbart@frankfort-ky.gov](mailto:jhackbart@frankfort-ky.gov)

- 6.12** To enter into a contract to purchase a 2009 GMC 4x4 rescue truck and authorize the Mayor to sign the purchase agreement and sign the financing agreement (Fire Department).

**Purpose:** To authorize the purchase of a 2009 GMC 4x4 rescue truck from Creative Coach Sales of Highland Heights, Kentucky for \$211,794, and to authorize the Mayor to sign the purchase contract. Also, authorize approval to enter into the financing agreement with Republic First National of Rochester, Indiana and to authorize the Mayor to sign the financing agreement.

**Background:** Bids were advertised to replace a 1996 Ford rescue truck and opened on October 3, 2008. Creative Coach Sales was the only bidder and their bid fully meets bid specifications. The quote is for \$213,764 for a vehicle manufactured by Horton Emergency Vehicles of Grove City, Ohio. However after deducting credits for delivery, fuel and interest for a \$24,000 down payment upon execution of the contract, the total price is \$211,794. Delivery is quoted at 210 days. During the Fiscal Year 08/09 the purchase of this vehicle was approved by the Board of Commissioners on a lease/purchase plan and \$24,225 was budgeted in the current fiscal year.

**Financial Analysis:** Republic First National of Rochester, Indiana offers the best rate for municipal agencies in financing emergency vehicles. With a down payment of \$24,000 made upon execution of the contract the total amount to be financed is \$187,794. \$24,225 is budgeted in Account No. 100.42.56550. The financing is at an APR of 4.61% requiring seven (7) equal payments of \$31,762.59, with the first payment due on September 1, 2009 and the last payment due on September 1, 2015.

**Recommendation:** Approval

**Attachments:**

- Original Bid Letter
- Proposal Form
- Revised Bid Indicating Deductions
- Republic First National Quote

**Contact Person**

**Name:** Wallace Possich  
**Title:** Chief  
**Department:** Fire  
**Phone:** 502/875-8511  
**Email:** [wpossich@fewpb.com](mailto:wpossich@fewpb.com)

- 6.13** To authorize additional funding to a contract with Allied Technical Services, Inc. for 4 additional months of rental of a temporary standby pump at the Screw Pump Building at the Wastewater Treatment Plant (Sewer Department).

**Purpose:** To increase funding to a contract with Allied Technical Services, Inc. for 4 additional months of rental of a temporary standby pump at the Screw Pump Building at the Wastewater Treatment Plant.

**Background:** In April the Sewer Department lost a gearbox for one of three screw pumps that lifts sewage into the wastewater treatment plant, limiting our ability to treat only two-thirds of the capacity of the WWTP. At that time an Emergency Purchase Order was generated to Allied Technical Services to rent a standby pump in the event that flows at the WWTP exceeded the reduced capacity of the Screw Pumps. An Emergency Purchase Order was generated, in the amount of \$15,000, to cover two months.

In July, the City Commission approved adding \$28,000 in additional funding to cover the pump rental through the end of September, the projected delivery date of the gearbox.

The Sewer Department has been notified by the gearbox manufacturer that the revised delivery date is mid to late December. This additional funding request, in the amount of \$32,000, will cover the bypass pump rental through the end of January in the event of an additional delay and cover the cost of demobilization.

**Financial Analysis:** Funds are available in Account No. 300.68.54390

**Recommendation:** Approval

**Attachments:** None

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort-ky.gov](mailto:wscalf@frankfort-ky.gov)

- 6.14** To ratify issuance of an emergency purchase order for Leak Eliminators, LLC for emergency repair of a gravity sewer along the banks of the Kentucky River (Sewer).

**Purpose:** To ratify an emergency purchase order for a contract to Leak Eliminators, LLC. for emergency repair of a gravity sewer on the banks of the Kentucky River.

**Background:** Seepage of sewage into the Kentucky River was recently discovered in the vicinity of Watson Court. Upon investigation it was discovered that the existing clay pipe is damaged in 3 locations and is leaking. This investigation also documented extensive spider cracking of the pipe, making point repairs difficult.

Leak Eliminators was recently awarded an emergency contract to replace the sewer pipe in Watson Court and are currently adjacent to the site. Leak Eliminators proposed replacing the gravity sewer, using pipe bursting for the entire length. This proposal from Leak Eliminators is in the amount of \$29,450.00

**Financial Analysis:** Funds are available in Account No. 300.68.53250.

**Recommendation:** Approval

**Attachment:**  
▪ Proposal

**Contact Person**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wrscalf@frankfort-ky.gov](mailto:wrscalf@frankfort-ky.gov)

- 6.15** To authorize the Mayor to sign a contract between Estes Design Inc. and the City of Frankfort for designing the pervious parking lot located at 226 W. Second Street Public Works).

**Purpose:** To authorize the Mayor to sign a contract between Estes Design Inc. and the City of Frankfort for designing the pervious parking lot located at 226 West Second Street.

**Background:** The City is in the process of demolishing the structure located at 226 W. Second Street in order to construct a pervious parking lot. The parking lot is for the new Public Safety Building and will be constructed using pervious concrete. Pervious concrete allows the rainwater to pass through the concrete and infiltrate into the soil, reducing stormwater runoff.

**Financial Analysis:** Funds are available in Account No. 670.00.5110 in the amount of \$7,568 for designing the pervious parking lot located at 226 W. Second Street.

**Recommendation:** Approval

**Attachment:**

- Contract

**Contact Person**

**Name:** Jeff Hackbart, PE  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [jhackbart@frankfort-ky.gov](mailto:jhackbart@frankfort-ky.gov)

6.16	<u>Personnel Action</u>	<u>Employee</u>	<u>Department</u>	<u>Date</u>	<u>Other</u>
	<b>Appointment</b>	Kelly Cole	Telecommunications	11-10-08	Telecommunicator
	<b>Promotion</b>	Dona Chermie Maxwell	Public Works	10-28-08	Promoted from Office Assistant (Planning) to Administrative Specialist (Public Works)
		Eddie Slone	Fire	11-03-08	From Battalion Chief to Asst. Chief
		Doug Taylor	Fire	11-03-08	From Captain to Battalion Chief
		John Haden	Fire	11-03-08	From Lieutenant to Captain
		Thomas Young	Fire	11-03-08	From Sergeant to Lieutenant
		Edward Gilchrist	Fire	11-03-08	From Firefighter III to Sergeant

**Attachments:** None

**Contact Person:**

**Name:** Tammy Fields  
**Title:** Human Resources Assistant  
**Department:** Personnel  
**Phone:** 502/875-8500  
**Email:** [tfields@frankfort-ky.gov](mailto:tfields@frankfort-ky.gov)

**7. BOARD APPOINTMENTS**

**7.1 Architectural Review Board**

- Appointment of Harry Carver, representing the Board of Realtors, to a three-year term ending 9-12-2011

**7.2 Board of Zoning Adjustments**

- Appointment of Bruce Rankin to the Board of Zoning Adjustment to fill a vacancy for a term ending 7-01-2012.

**Attachments:**

- Letters of Recommendation from Mayor May
- Harry Carver resume
- Bruce Rankin resume

8. **OLD BUSINESS**
9. **NEW BUSINESS**
10. **CITIZEN COMMENTS**
11. **COMMISSIONER COMMENTS**
12. **ADJOURNMENT**